

**Minutes of the REGULAR MEETING of the Board of Directors**

**RIVER ROAD PARK and RECREATION DISTRICT  
1400 Lake Drive, Eugene OR., 97404**

**MEETING DATE:** Wednesday, May 20, 2026 – 6:00pm

**BOARD MEMBERS PRESENT:** Michael Lambros, Sharon Purdy, Nancy Forrest, Dylan Fitzpatrick, Craig Gibons

**STAFF:** Jana Weaver, Molly Breedlove, Jay Baughman

**PUBLIC:** Beth Gerot

**CALL TO ORDER**

The regular meeting of River Road Park and Recreation District’s Board of Directors was called to order by Board Chairman, Michael Lambros at 6 p.m.

**ITEM 1 APPROVAL OF THE AGENDA**

Motion to approve the agenda made by Sharon Purdy and seconded by Craig Gibons.  
Passed 4:0

**ITEM 2 CONSENT AGENDA**

Motion to approve the Consent Agenda of April 15<sup>th</sup>, 2026, board meeting to ratify the minutes and expenditures made by Craig Gibons and seconded by Sharon Purdy. Passed 4:0

**ITEM 3 CITIZEN COMMENTS**

Updates from the River Road Community Organization: Beth Gerot

- Community members were encouraged to participate in neighborhood planning implementation committees. These include: transportation, economic development, parks and natural resources, and community engagement groups. BEST representatives will present transportation study findings related to River Road and Highway 99 at the June 1 meeting.

**ITEM 4 Presentations**

**Financial Report (April)**

- Department expenses are currently tracking within budget projections.

- Employee health and dental insurance payments were delayed due to late billing from SDIS; two months of payments will appear in upcoming reports.
- Recreation Department foot care program generated over \$35,000 in revenue and continues to grow in popularity.
- Swim team and gymnastics fundraising transfers were discussed and clarified as internal transfers between the fundraising accounts and the district's primary account.

## **ITEM 5 NEW BUSINESS**

### **5A. Purchasing Policy Update**

Staff presented updates to the district purchasing policy, last revised in 2019.

- Updates primarily adjusted purchasing thresholds to align with current Oregon state requirements and rising project costs. The Board discussed accessibility of district policies for current and future board members, and creating improved digital access and onboarding materials.

Motion to approve the updated Purchasing Policy as presented made by Craig Gibons and seconded by Sharon Purdy. Passed 5:0

### **5B. Utilizing Funds from Reserve Account FY 2026-2027 for Capital Projects**

Staff and Board discussed options regarding the proposed November 2026 bond measure and alternatives utilizing reserve funds for priority capital projects.

Priority Phase One capital projects include:

- Boiler replacement- Existing boiler system challenges, inefficiencies, maintenance concerns, and impacts on pool operations. Potential long-term utility savings and available energy efficiency incentives/rebates.
- HVAC improvements- 25+ Year old systems. Opportunities for reduced utility expenses over time, along with potential energy efficiency rebates and incentives.
- Community Center Flat Roof- Existing roof has not been fully replaced and has only received localized repairs over time, resulting in ongoing maintenance concerns. Potential long-term capital investment consideration.

Board consensus supported utilizing funds from the Reserve Account FY 2026–2027 for identified capital projects.

Motion made by Craig Gibons and seconded by Sharon Purdy to recommend the Budget Committee utilize funds from the Reserve Account FY 2026–2027 for identified capital projects. Passed 5:0

**ITEM 6 UNFINISHED BUSINESS**

**6A. Work Session Planning**

Board members discussed scheduling a future work session with a SDAO representative. Chair, Vice Chair and Superintendent meet with SDAO on May 27<sup>th</sup>.

Potential June dates were discussed, considering summer schedules and vacations.

**ITEM 7 Comments by Board**

None

**ITEM 8 TENTATIVE DATES FOR NEXT BOARD MEETING**

Wednesday, June 17, 2026 at 6:00 p.m.

**ITEM 9 ADJOURNMENT**

Meeting adjourned at 7:00 p.m.

MINUTES APPROVED ON \_\_\_\_\_, 2026.

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Board Chairman, Michael Lambros

Recorded by Molly Breedlove