

**Minutes of the REGULAR MEETING of the Board of Directors
RIVER ROAD PARK and RECREATION DISTRICT
1400 Lake Drive, Eugene OR., 97404**

MEETING DATE: Wednesday, January 21, 2026

BOARD MEMBERS PRESENT: Michael Lambros, Craig Gibons, Sharon Purdy, (Nancy Forrest, Dylan Fitzpatrick)
STAFF: Jana Weaver, Cindy Wade, Jay Baughman, Renee Duncan, John Potwora
PUBLIC: Peter Gelser, CPA

CALL TO ORDER

The regular meeting of River Road Park and Recreation District's Board of Directors was called to order by Board Chairman, Michael Lambros at 6:00pm.

ITEM 1 APPROVAL OF THE AGENDA

Motion to approve the agenda made by Sharon Purdy and seconded by Craig Gibons. 3:0

ITEM 2 CONSENT AGENDA

A. Amendment to October 15, 2025, Meeting Minutes

Correction to Item 5A (Resolution 254) to reflect passage by a vote of 4-0.

Motion to approve the amendment to the October 15, 2025, meeting minutes as presented was made by Craig Gibons and seconded by Sharon Purdy. Passed 3:0

B. November 19, 2025, Meeting Minutes & Ratification of Expenditures

Motion to approve the November 19, 2025, meeting minutes and ratify expenditures was made by Craig Gibons and seconded by Sharon Purdy. Passed 3:0

ITEM 3 CITIZENS COMMENTS

NA

ITEM 4 APPOINTMENT OF NEW BOARD MEMBERS

A. Resignation of Robin Avidan

A written resignation was received via email citing relocation out of the area. The resignation was accepted and added to the agenda packet for documentation.

B. Appointment of Board Members

Dylan Fitzpatrick had previously been approved and seated. Nancy Forrest was interviewed through the public process and nominated to fill the vacant board position.

Motion to appoint Nancy Forrest to the Board of Directors was made by Craig Gibons and seconded by Sharon Purdy. Passed 3:0

The Oath of Office was administered to:

Dylan Fitzpatrick

Nancy Forrest

Both were officially sworn in as Board Directors.

ITEM 5 PRESENTATIONS

A. Audit Presentation

Presenter: Peter Gelser, CPA with Koontz, Blasquez Associates, P.C.

The District received an unmodified audit opinion.

Continued improvement noted in internal controls and financial reporting.

Two recurring items discussed:

Auditor assistance with financial statement preparation (permitted under Oregon law)

Ongoing improvement in balance sheet account monitoring

Transition to QuickBooks is expected to further strengthen financial tracking.

A Corrective Action Plan will be submitted to the state.

No material concerns were identified.

B. Superintendent’s Report

Staff Appreciation Event scheduled for Saturday at the Eugene Science Center (approximately 118 attendees expected). Board members reminded to avoid discussion of board business during the event.

C. Financial Reports

November and December Check Registers were reviewed; no significant issues noted.

December General Ledger Report

District revenues are trending above budget, and expenditures are below projections at the mid-fiscal-year point.

Debt service payments reviewed.

Separate fundraising accounts were established for Swim and Gymnastics teams to allow fund carryover.

Overall financial condition reported as stable.

ITEM 6 UNFINISHED BUSINESS

The Superintendent provided an overview of the District’s current tax structure, including the permanent tax rate, existing serial levy, and potential options for future funding.

The Superintendent advised that, if pursued, the most feasible and effective timing for a bond measure would be the November 2026 election, allowing sufficient time for public outreach, project development, cost estimating, and voter education. A May election was not recommended due to insufficient preparation time.

No formal motion was made. By general consensus:

The Board expressed interest in exploring a bond measure for the November 2026 election

Additional analysis, cost refinement, and public outreach planning are needed

A formal decision and bond amount would be considered at a later meeting.

ITEM 7 NEW BUSINESS

In order to give the new Board members time to schedule interviews and gather information, a motion was made to extend the Superintendent’s contract renewal date to March 31 by Sharon Purdy and seconded by Dylan Fitzpatrick. Passed 5:0

ITEM 8 COMMENTS BY BOARD

None

ITEM 8 DATE FOR NEXT BOARD MEETING

Wednesday, February 18th, 2026

ITEM 9 ADJOURNMENT time: 8:02pm

MINUTES APPROVED ON _____, 2026.

Board Chairman, Michael Lambros

Recorded by Cindy Wade