

**Minutes of the REGULAR MEETING of the Board of Directors
RIVER ROAD PARK and RECREATION DISTRICT
1400 Lake Drive, Eugene OR., 97404**

MEETING DATE: Wednesday, October 15th, 2025

BOARD MEMBERS PRESENT: Michael Lambros, Sharon Purdy, Craig Gibons, Robin Avidan, Bob Blanchard
STAFF: Jana Weaver, Cindy Wade, Jay Baughman, John Potwora

CALL TO ORDER

The regular meeting of River Road Park and Recreation District's Board of Directors was called to order by Board Chairman, Michael Lambros at 6:00pm.

ITEM 1 APPROVAL OF THE AGENDA

Motion to approve the agenda made by Sharon Purdy and seconded by Bob Blanchard. Passed 5:0

ITEM 2 CITIZENS COMMENTS

N/A

ITEM 3 PRESENTATIONS

3A. Recreation & Events Report

- The Fall Family Festival was well attended and well received by the community with 1400 in attendance.
- Continued success with puzzle events, youth programs, and community activities.
- Looking forward to a partnership with the Eugene Astronomical Society as the Astronomy Night was a popular event.
- Swim lessons, fitness classes, and senior programming remain steady.

3B. Financial Report

- Staff reviewed monthly financial statements and discussed variances.
- Property tax revenues expected in November.
- QuickBooks migration will begin soon.

3C. Facility Report

- New digital phone system will be installed in November.

3D. Board Work Session

A special work session was scheduled for December 3, 2025, at 6:00 PM to review protocols, communication, and long-term priorities for the Board.

ITEM 4 CONSENT AGENDA

4A. Approval of the Consent Agenda to ratify minutes and expenditures.

Motion to approve was made by Sharon Purdy and seconded by Robin Avidan. Passed 5:0

ITEM 5 NEW BUSINESS

5A. Resolution No. 254 – HVAC Replacement

Staff presented a proposal to replace two HVAC units at the Gymnastics Center.
- Total cost: \$24,878

Motion: To approve Resolution 254 authorizing the purchase and installation of two HVAC units in the amount of \$24,878.

Motion to approve made by Craig Gibons, seconded by Robin Avidan. Passed 5:0.

5B. Capital Improvement & Maintenance Planning

Discussion included roof and boiler replacement and may other future facility maintenance projects.

5C. Funding Strategies Discussion

Options discussed included flex lease financing, bonds, grants, and refinancing. Staff to prepare a priority matrix with project rankings and timelines.

5D. Taxation and District Boundaries

Board discussed boundary limitations and high non-district user percentage. Consideration of potential adjustments to non-district fee rates.

5E. Bond Measure Considerations

Discussion on timing, communication, and content of possible future bond. Emphasis on combining essential infrastructure needs with visible community improvements.

5F. Future Planning and Coordination

Awareness of regional recreation developments and emphasis on maintenance.

ITEM 6 COMMENTS BY BOARD:

- Updated capital project priorities and funding options to be presented at the November 19, 2025, meeting.
- Board members encouraged to visit District facilities and introduce themselves to staff.
- Interest in District-branded apparel expressed.
- Emphasis on maintaining communication with staff and community.

ITEM 7 DATE FOR NEXT BOARD MEETING

Wednesday, November 19th, 2025, at 6:00 pm

ITEM 8 ADJOURNMENT 7:40 pm

MINUTES APPROVED ON _____, 2025.

Board Chairman, Michael Lambros

Recorded by Cindy Wade