

**Minutes of the REGULAR MEETING of the Board of Directors
RIVER ROAD PARK and RECREATION DISTRICT
1400 Lake Drive, Eugene OR., 97404**

MEETING DATE: Wednesday, Nov. 19th, 2025

BOARD MEMBERS PRESENT: Michael Lambros, Craig Gibons, Sharon Purdy, Robin Avidan
STAFF: Jana Weaver, Cindy Wade, Elena Aguero, Jay Baughman
PUBLIC: Beth Gerot

CALL TO ORDER

The regular meeting of River Road Park and Recreation District's Board of Directors was called to order by Board Chairman, Michael Lambros at 6:00pm.

ITEM 1 APPROVAL OF THE AGENDA

Motion to approve the agenda made by Sharon Purdy and seconded by Craig Gibons. 4:0

ITEM 2 CITIZENS COMMENTS

Beth Gerot, representing the River Road Community Organization, provided the following updates:

- Neighborhood Action Plan: A small committee representing River Road and Santa Clara is working with the City on implementation of a neighborhood action plan, beginning with ground transportation. Quarterly meetings with the City are in development.
- Immigration Concerns: Reports of ICE activity in the community. The organization is coordinating with local schools to understand impacts and explore ways to support students.
- Community Event: A holiday gathering will be held on December 4, 2025, from 5:00-7:00 p.m. at Tio Pepe.

ITEM 3 PRESENTATIONS

3A. Park Foundation Exploration

Elena Aguero presented an informational overview regarding exploration of the formation of a River Road Park Foundation (501(c)(3)).

Key points included:

- The District is a 170(c)(1) governmental entity, which limits eligibility for private grants and donations.
- A separate 501(c)(3) foundation would expand access to private foundations, corporate sponsorships, endowments, and legacy gifts.
- The foundation would be a standalone nonprofit created to support District programs, mission, and capital projects.
- Membership has been established with the National Association of Park Foundations for guidance and training.
- Graduate students from a Master of Public Administration program may assist with a community survey and development of a five-year foundation strategy.
- Tentative incorporation goal: Late summer/early fall 2026, following the start of the next fiscal year.
- The foundation would have its own board, meet quarterly, and maintain a separate bank account.
- Funds raised would be earmarked for specific projects and allocated back to the District with transparency and reporting.

The Board expressed support for continued exploration. No formal action was taken.

3B. Financial Report

Jana Weaver provided a financial update for August-October 2025 (first quarter of FY 2026).

Highlights included:

- Transition to QuickBooks accounting software is scheduled, with staff training beginning the following week.
- Overall financial position appears stable.
- Aquatic and Recreation Services expenditures are trending better than projected.
- Administration and Maintenance expenditures are trending slightly higher than budgeted.
- Summer camp staffing expenses are being adjusted to correctly reflect after-school program coding.

The Check Payment Register for October 1-31 was reviewed.

ITEM 4 CONSENT AGENDA

Motion to approve the Consent Agenda and minutes from October 15, 2025 was made by Craig Gibons and seconded by Robin Avidan. 4:0

ITEM 5 UNFINISHED BUSINESS

5.A. Maintenance & Replacement Schedule

Jay Baughman presented an updated five-year Maintenance and Replacement Schedule.

Discussion included:

- HVAC system age and replacement options.
- Roof replacement coordination with HVAC work.
- Boiler condition and long-term viability.
- Safety and compliance priorities versus amenities.

Current loan summary:

- U.S. Bank Loan: Wading pool remodel; 3% interest; \$25,375 annual payment; final payment January 2026.
- Columbia Bank Loan: UV filtration system; original \$300,000 loan; 2.9% interest; approximately \$38,000 annual payment; final payment June 2027.

Funding strategies discussed:

- Potential bond measure (May or November 2026 election).
- Flexible lease financing options.
- Grant opportunities and feasibility.
- Public polling and engagement of financial advisors.

Direction to Staff:

- Explore financing options through SDAO.
- Develop bond scenarios with pros and cons.
- Research public polling options.
- Provide bond election timelines from the County Assessor.

ITEM 6 NEW BUSINESS

Resolution No. 255 - Authorization to Add Bank Signers

A resolution was presented to formally authorize current check signers.

Motion to approve made by Robin Avidan and seconded by Sharon Purdy.

Passed 4:0

The Board discussed potential topics for an upcoming work session, including:

- Board communication protocols and public meeting compliance
- Policy review and development, including purchasing authority
- Board roles, expectations, and recruitment
- Financial reporting improvements
- Recognition initiatives
- Staff presentations at future meetings

ITEM 7 EXECUTIVE SESSION

The Board entered Executive Session at 7:26pm to discuss replacing a previous Board member.

ITEM 8 COMMENTS BY THE BOARD 8:04 pm

A motion was made by Sharon Purdy and seconded by Robin Avidan to approve Dylan Fitzpatrick as the new replacement Board member. 4:0

ITEM 9 DATE FOR NEXT BOARD MEETING

Wednesday, January 21st, 2026

ITEM 10 ADJOURNMENT 8:09 pm

MINUTES APPROVED ON _____, 2026.

Board Chairman, Michael Lambros

Superintendent, Jana Weaver

Recorded by Cindy Wade