**Minutes of the REGULAR MEETING of the Board of Directors**

**RIVER ROAD PARK and RECREATION DISTRICT**

**1400 Lake Drive, Eugene OR., 97404**

**MEETING DATE: Wednesday, November 16th, 2022**

**BOARD PRESENT:** Jim Wienecke, Curt Kendall, Steve Norris, Sharon Purdy, and Michael Lambros

**ABSENT**: None

**STAFF: Bob Houston, Molly Breedlove, Renee Duncan, Various Water Exercise Instructors**

**PUBLIC:**

**Robin Avidan, Tom Mitchell, Ryan Postma**

**CALL TO ORDER:**

The regular meeting of River Road Park and Recreation District’s Board of Directors was called to order by Board Chairman Jim Wienecke at 6pm.

**ITEM 1 APPROVAL OF THE AGENDA**

Motion to approve the agenda made by Curt Kendall, seconded by Michael Lambros. Motion carried.

**ITEM 2 CITIZENS COMMENTS**

Robin Avidan, a frequent water exercise participant, is seeking clarification on the district being closed on observed holidays.

**ITEM 3 PRESENTATIONS**

**Superintendent’s Report:**

Current treasury Report **$1,298,932 For** November 2022, Compared to last 5 years

**$ 930,593 November 2021**

**$ 466,420 November 2020**

**$ 199,043 November 2019**

**$ 105,531 November 2018**

Review General Fund Report

Administration Update (Bob)

**Program/Guide Update**

* The new Winter 2023 program will be out December 13th

**New State Family Medical Leave Act**

* The district has been looking into new paid medical/family leave to help more people in need. % Based on the number of employees and the number of hours they work.

**Maintenance Updates**

* Two of the main windows in the pool lobby have been replaced after 22 years.
* The second HVAC unit at the gymnastics center has been installed. Waiting for City to approve the inspection.

**USA Swimming Grant**

* A Grant has been submitted through USAA that will focus on adaptive swim lessons for special needs students. Renee Duncan has been working with JAAR to get certified instructors with experience. The goal is to have a small portion of the program running by January 2023.

**Water Exercise and Fitness Class Update (Renee and Staff)**

* Renee Introduced the Water Exercise Instructors present for the meeting.
* Summer of 2020, we serviced 312 people. Summer of 2022, we serviced 525 people, and added 6 early morning classes.

**Aquatic Staffing:**

1 year ago: 23 staff (Lifeguard) 12 staff (Water Ex) 7 Staff (Lesson Instructor)

Now: 41 staff 19 Staff 14 Staff

**ITEM 4 CONSENT AGENDA**

**4A**. Approval of the Consent Agenda to ratify the minutes and expenditures for the month of October 2022.

Motion to approve made by Steve Norris, seconded by Michael Lambros, motion carried.

**ITEM 5 UNFINISHED BUSINESS**

**5A.** None

**ITEM 6 NEW BUSINESS**

**6A.** 2021-2022 Audit

**Approval of action plan submittal**

* Add: A board member has been assigned to review bank reconciliation
* The register guard no longer posts public meeting notices. We will post notices on our website.
* Concerns were raised regarding the urgency for Board approval of an Action Plan without ample time for a complete audit report review. It was agreed a meeting with the auditor and bookkeeper would be held to review the audit report. Amending the action plan to recognize steps the Board had taken to address deficiencies in the prior year was also agreed to.

Motion to approve made by Steve Norris, seconded by Michael Lambros, motion carried.

**ITEM 7 BOARD COMMENTS**

**7A.** Curt Kendall was able to speak to members of the surrounding neighborhoods to get community input on how the park should handle vandalism in the future. Many members of the community agreed more lighting and cameras would help deter crime in the area.

* Dialog between the public and board members was made.

**ITEM 8 DATE FOR NEXT BOARD MEETING**

Wednesday, January 18th, 2023, at 6pm.

**ITEM 9 ADJOURNMENT**

The meeting adjourned at 7:24 pm.

MINUTES APPROVED ON \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2023.

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Board Chairman Wienecke

Recorded by Molly Breedlove