

**Minutes of the REGULAR MEETING of the Board of Directors
RIVER ROAD PARK and RECREATION DISTRICT
1400 Lake Drive, Eugene OR., 97404**

MEETING DATE: Wednesday, May 18, 2022

BOARD PRESENT: Dennis Durfee, Sharon Purdy, Jim Wienecke, Curt Kendall, Steve Norris
STAFF: Bob Houston, Vickie Bird, Cathy Casalegno, Steve Camerer, Kennedy Fung
PUBLIC: Public attendees in person and via zoom

CALL TO ORDER:

The regular meeting of River Road Park and Recreation District's Board of Directors was called to order by Board Chairman Jim Wienecke at 6pm. Citizen comments precluded the Call to Order made by Chairman Wienecke. Rhetorical unorderedly supposition from public attendees (regarding the non-renewal of the former swim team coach) impeded the progression of the Agenda after the initial Call to Order.

Second CALL TO ORDER:

Chairman Wienecke called to order at 7:10 pm.

ITEM 1 APPROVAL OF THE AGENDA

Motion to approve made by Dennis Durfee, second by Curt Kendall.

ITEM 2 CITIZENS COMMENTS

None recorded. Refer to CALL TO ORDER

ITEM 3 PRESENTATIONS

3A. Superintendent's Report: Bob reported the treasury balance for May, 2022 at \$2,004,071 compared to \$1,510,725 May, 2021. Bob also cited historical data for the last five years. The April, 2022, General Fund Report was reviewed and continues to show increased revenues.

Grants: Superintendent Houston gave a synopsis of grant applications in various stages of progression totaling \$324,000. Recreation Director, Cathy Casalegno, disclosed approved funding grant monies from District 4J for summer camp scholarships in the amount of \$142,000 with the possibility of additional funding; Bethel School District has earmarked \$52,000 for summer camps. Pending grant applications: Oregon Community Foundation, \$85,000, for summer camps; Portland Trailblazer grant, \$25,000 for sport camp development and operating costs (two-year duration); \$20,000 District 4J/The Arc grant to provide swim lessons for Howard Elementary fourth and fifth grades. **Maintenance update:** Steve Camerer, Maintenance Director, reported the pool pit retention wall was assessed for structural stability by McKenzie Engineering, LLC. It was determined the wall can be repaired saving the District thousands in replacement costs. Asbestos abatement of the multi-purpose room and adjoining kitchen floors is tentatively scheduled for August during the annual maintenance shut down. New flooring replacement options are still being considered. **ARPA Funding update:** Lane County has set aside \$3 million in ARPA funding for disbursement to qualifying entities through an application process. Decisions on what to prioritize for the District's application submission would include: program and project focus areas, purpose, eligible costs and equity. Submissions are due by July 6, 2022. **Events:** The District's annual Fishing Derby/Community Breakfast was held on May 7, 2022, after a two-year absence with an estimated 150 to 200 in attendance. Lane County Sheriff's office was also on site to provide watercraft checks to the public.

ITEM 4 CONSENT AGENDA

4.A Approval of the Consent Agenda to ratify April 20, 2022, minutes and expenditures.
Motion to approve made by Steve Norris, seconded by Dennis Durfee. Motion passed unanimously.

ITEM 5 UNFINISHED BUSINESS

None

ITEM 6 NEW BUSINESS

6.A Board of Directors discussion regarding email accounts.

Steve Norris addressed options available for the public's accessibility to Board members via email. A motion was made by Norris and seconded by Sharon Purdy requesting Superintendent Houston to research and present options for establishing both group and individual email accounts at the June 15, 2022, Board meeting.

6.B Discussion regarding procedural guidelines for the review of monthly financial reconciliations by the Board. Steve Norris presented options for review of month end financials. It was agreed to establish quarterly rotations for each Board member to review submittals from the District bookkeeper. Norris will begin the rotation for the months of April-June, 2022.

Motion made to adopt procedure by Steve Norris, seconded by Dennis Durfee, motion passed unanimously.

ITEM 7 BOARD COMMENTS

None

ITEM 8 DATE FOR NEXT BOARD MEETING

Wednesday, June 15, 2022, at 6pm

ITEM 10 ADJOURNMENT

Chairman Wienecke adjourned the meeting at 7:30pm

ITEM(S) 9 NONE 11 - PROCEDURAL

ITEM 12 BUDGET COMMITTEE MEETING

Chairman Wienecke called to order the Budget Committee Meeting at 7:35 pm.

Present: Five presiding Board Members and Budget Committee Members: Matt Dinsmore, Jessica Siminski, Kelly Stroh, Michael Lambros. Absent: Ron Trebon

Matt Dinsmore was elected Chairperson, unanimous. Several questions were posed to Bob Houston, Budget Officer, regarding revenue retention vs. increased personnel and operating costs. Bob cited several examples of creative programming opportunities post Covid-19, coupled with the fiscal stability of the District due to several grant subsidies and new District partnerships. Bob reiterated the importance of capital funding and how it impacts District infrastructure. He also addressed the challenges in hiring, compensation and retention of staff in the current economic climate.

Chairman Wienecke, seconded by Vice Chair Durfee, moved to adopt River Road Park and Recreation District's FY 2022-23 tax rate of 3.0559 per \$1,000 of assessed value and the local option levy in the amount of 0.47. The motion passed unanimously. Chairman Wienecke, seconded by Director Kendall, moved to approve River Road Park and Recreation District's FY 2022-23 budget. Motion passed unanimously.

Recorded by Vickie Bird

